

Contract Period:
July 3, 2014 – July 2, 2019



GSA IT Schedule 70

Contract No: GS-35F-421BA

**707 Westwood Office Park
Fredericksburg, VA 22401-5115**

Phone: 571-405-5560

eFAX: 888-503-3608

Website: www.etranservices.com

Business Size: Small

Business Type: 8(a), HUBzone, SDVOSB, SDB

Point of Contact email:

Chris Beckford

gsaschedules@etranservices.com





AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

SIN 132-32 --- TERM SOFTWARE LICENSE

SIN 132-33 --- PERPETUAL SOFTWARE LICENSE

SIN 132-34 --- MAINTENANCE OF SOFTWARE AS A SERVICE

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D310 IT Backup and Security Services
FPDS Code D311 IT Data Conversion Services
FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316 IT Network Management Services
FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or
Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

eTRANSERVICES Corp.
707 Westwood Office Park
Fredericksburg, VA 22401-5115
Corporate Office: 571-405-5560
eFax: 888-503-3608
www.etranservices.com

Contract Number: GS-35F-421BA
Period Covered by Contract: 3 July 2014 – 2 July 2019

General Services Administration
Federal Supply Service

Pricelist current through Modification No. PS-0006, dated August 31, 2016

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

eTRANSERVICES
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Office: 571-405-5560





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INFORMATION FOR ORDERING ACTIVITIES

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- ☐ The Geographic Scope of Contract will be domestic and overseas delivery.
- ☐ The Geographic Scope of Contract will be overseas delivery only.
- ☒ The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

571-405-5560

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.



4. STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: **968757976**
Block 30: Type of Contractor - **A. Small Disadvantaged Business**
Block 31: Woman-Owned Small Business – **No**
Block 32: HUBZone Business - **Yes**
Block 36: Contractor's Taxpayer Identification Number (TIN): **45-2759842**
Block 40: Veteran-Owned Small Business (VOSB) – **Yes A: Service Disabled Veteran Owned Small Business**

- 4a. CAGE Code: **6GGS5**
4b. Contractor has registered with the SAM Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

- a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	As mutually agreed between contractor and customer

- b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: 1% - net 10; **0%** - 30 days from receipt of invoice or date of acceptance, whichever is later.
b. Quantity: **None**
c. Dollar Volume: **None**
d. **Government Educational Institutions are offered the same discounts as all other Government customers.**
e. Other: **None**

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.



9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

10. SMALL REQUIREMENTS: The minimum dollar value of orders to be issued is \$100.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:
Special Item Number 132-51 - Information Technology (IT) Professional Services

12. ORDERING PROCEEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)



- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA ADVANTAGE!



GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below: **Not Applicable**

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

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The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

www.etranservices.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—



- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)





TERMS AND CONDITIONS APPLICABLE TO TERM SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-32), PERPETUAL SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-33) AND MAINTENANCE AS A SERVICE (SPECIAL ITEM NUMBER 132-34) OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY SOFTWARE

1. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

2. ENTERPRISE USER LICENSE AGREEMENTS REQUIREMENTS (EULA)

The Contractor shall provide all Enterprise User License Agreements in an editable Microsoft Office (Word) format.

3. GUARANTEE/WARRANTY

a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.

Commercial Warranty for Aternity Software:

Aternity, Inc. offers a 30-day warranty for all Aternity, Inc. products. If the software is found to be defective in anyway, Aternity will replace the software at any time during the first 30 days at no charge.

Commercial Warranty for Texthelp Inc. Software:

Texthelp, Inc. warrants that the Product, when properly used according to the documentation provided to Licensee by Licensor, will perform in substantial conformance with the documentation in all material respects, for a period of ninety (90) days from the date of delivery to Licensee. Licensor's sole responsibility under this warranty shall be, at Licensor's option, to either repair or replace the Product.

b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract. If no implied warranties are given, an express warranty of at least 60 days must be given in accordance with FAR 12.404(b)(2)

c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

4. TECHNICAL SERVICES

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 9am to 5pm EST. Corporate Office: 571-405-5560.

5. SOFTWARE MAINTENANCE

Software Maintenance as a Product (SIN 132-32 or SIN 132-33)

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software

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product. It may also include other no charge support that are included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service. Software Maintenance as a product is billed at the time of purchase.

Software Maintenance as a Service (SIN 132-34)

Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communications regardless of the medium used to communicate: telephone support, on- line technical support, customized support, and/or technical expertise which are charged commercially. Software maintenance as a service is billed arrears in accordance with 31 U.S.C. 3324. Software maintenance as a service is billed in arrears in accordance with 31 U.S.C. 3324.

Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

6. PERIODS OF TERM LICENSES (SIN 132-32) AND MAINTENANCE (SIN 132-34)

- a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.
- b. Term licenses and/or maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.
- c. Annual Funding. When annually appropriated funds are cited on an order for term licenses and/or maintenance, the period of the term licenses and/or maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the term licenses and/or maintenance orders citing the new appropriation shall be required, if the term licenses and/or maintenance is to be continued during any remainder of the contract period.
- d. Cross-Year Funding Within Contract Period. Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.
- e. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if the term licenses and/or maintenance is to be terminated at that time. Orders for the continuation of term licenses and/or maintenance will be required if the term licenses and/or maintenance is to be continued during the subsequent period.

7. CONVERSION FROM TERM LICENSE TO PERPETUAL LICENSE a. The ordering activity may convert term licenses to perpetual licenses for any or all software at any time following acceptance of software. At the request of the ordering activity the Contractor shall furnish, within ten (10) calendar days, for each software product that is contemplated for conversion, the total amount of conversion credits which have accrued while the software was on a term license and the date of the last update or enhancement.

b. Conversion credits which are provided shall, within the limits specified, continue to accrue from one contract period to the next, provided the software remains on a term license within the ordering activity.



- c. The term license for each software product shall be discontinued on the day immediately preceding the effective date of conversion from a term license to a perpetual license.
- d. The price the ordering activity shall pay will be the perpetual license price that prevailed at the time such software was initially ordered under a term license, or the perpetual license price prevailing at the time of conversion from a term license to a perpetual license, whichever is the less, minus an amount equal to % of all term license payments during the period that the software was under a term license within the ordering activity.

8. TERM LICENSE CESSATION

- a. After a software product has been on a continuous term license for a period of * months, a fully paid-up, non-exclusive, perpetual license for the software product shall automatically accrue to the ordering activity. The period of continuous term license for automatic accrual of a fully



Critical Information Specific to Schedule # 70– Information Technology, Software & Services
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paid-up perpetual license does not have to be achieved during a particular fiscal year; it is a written Contractor commitment which continues to be available for software that is initially ordered under this contract, until a fully paid-up perpetual license accrues to the ordering activity. However, should the term license of the software be discontinued before the specified period of the continuous term license has been satisfied, the perpetual license accrual shall be forfeited.

*****Each separately priced software product shall be individually enumerated, if different accrual periods apply for the purpose of perpetual license attainment.*****

b. The Contractor agrees to provide updates and maintenance service for the software after a perpetual license has accrued, at the prices and terms of Special Item Number 132-34, if the licensee elects to order such services. Title to the software shall remain with the Contractor.

9. UTILIZATION LIMITATIONS - (SIN 132-32, SIN 132-33, AND SIN 132-34)

a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.

b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following: (1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.

(2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.

(3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.

(4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of Disaster Recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup



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computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions. (5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

10. SOFTWARE CONVERSIONS - (SIN 132-32 AND SIN 132-33)

Full monetary credit will be allowed to the ordering activity when conversion from one version of the software to another is made as the result of a change in operating system, or from one computer system to another. Under a perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version. Under a term license (132-32), conversion credits which accrued while the earlier version was under a term license shall carry forward and remain available as conversion credits which may be applied towards the perpetual license price of the new version.

11. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

12. RIGHT-TO-COPY PRICING

The Contractor shall insert the discounted pricing for right-to-copy licenses.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end



of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES



The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made



only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.



ATERNITY SOFTWARE PRICING

SIN #	Manufacturer Part Number	Description	GSA Price with IFF
132-32	ENT-APP-002	Term License Enterprise Edition - per user	\$127.05
132-33	ENT-APP-001	Perpetual License Enterprise Edition - per user	\$215.00
132-33 132-32	Tab-25-001	Tableau Packs - 25 Users	INCLUDED
132-33 132-32	Tab-50-001	Tableau Packs - 50 Users	\$9,772.75
132-33 132-32	Tab-100-001	Tableau Packs - 75 Users	\$19,545.50
132-33 132-32	MAN-SRV-001	Mandatory Service Packs	\$19,545.50
132-33 132-32	SRV-HRT-001	Consulting Services for use case enablement, signature development, platform upgrades, etc. – must be used in 4 consecutive hour blocks	\$244.32
132-33 132-32	BSC-ENA-001	Consulting Services for use case enablement, signature development, platform upgrades, etc. – must be used in 4 consecutive hour blocks	\$1,954.55
132-34	TAS-SUP-002	Enterprise Edition Technical Assistance & Software Updates (Annual Fee per license)	\$39.09
132-33 132-32	TRM-SRV-001	TRM Service - A dedicated resource to assist the customer in operationalizing Aternity and establishing a Center of Excellence to accelerate adoption and return on investment. Services are delivered up to 4 days per month for one year. Does not include writing signatures, upgrading, or performing the initial deployment. Up to 384 hours	\$93,818.40



TEXTHELP SOFTWARE PRICING

SIN #	Manufacturer Part Number	Description	GSA Price with IFF	Production Point
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-1-1	1-100 Full-Time Employees	\$ 2,388.41	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-1-2	1-100 Full-Time Employees (2 Year)	\$ 4,060.30	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 1-100 Full-		
132-32	1-1	Time Employees subdomains (cost per additional domain)	\$ 234.53	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 1-100 Full-		
132-32	1-2	Time Employees subdomains (cost per additional domain) (2 Year)	\$ 398.71	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-2-1	101-500 Full-Time Employees	\$ 3,589.79	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-2-2	101-500 Full-Time Employees (2 Year)	\$ 6,102.65	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 101-500 Full-		
132-32	2-1	Time Employees subdomains (cost per additional domain)	\$ 282.40	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 101-500 Full-		
132-32	2-2	Time Employees subdomains (cost per additional domain) (2 Year)	\$ 480.08	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-3-1	501-1000 Full-Time Employees	\$ 4,781.61	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-3-2	501-1000 Full-Time Employees (2 Year)	\$ 8,128.73	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 501-1000 Full-		
132-32	3-1	Time Employees subdomains (cost per additional domain)	\$ 378.13	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 501-1000 Full-		
132-32	3-2	Time Employees subdomains (cost per additional domain) (2 Year)	\$ 642.81	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-4-1	1001-5000 Full-Time Employees	\$ 7,179.59	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-4-2	1001-5000 Full-Time Employees (2 Year)	\$ 12,205.30	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 1001-5000		
132-32	4-1	Full-Time Employees subdomains (cost per additional domain)	\$ 569.58	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 1001-5000		
132-32	4-2	Full-Time Employees subdomains (cost per additional domain) (2 Year)	\$ 968.29	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-5-1	5001-10000 Full-Time Employees	\$ 11,961.20	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-5-2	5001-10000 Full-Time Employees (2 Year)	\$ 20,334.03	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 5001-10000		
132-32	5-1	Full-Time Employees subdomains (cost per additional domain)	\$ 952.49	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 5001-10000		
132-32	5-2	Full-Time Employees subdomains (cost per additional	\$ 1,619.24	Ireland



SIN #	Manufacturer Part Number	Description	GSA Price with IFF	Production Point
		domain) (2 Year)		
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-6-1	10001-19999 Full-Time Employees	\$ 13,205.66	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-6-2	10001-19999 Full-Time Employees (2 Year)	\$ 22,449.62	Ireland
132-33		US Federal Department and State Agency 10001-19999		
132-32	BA-FSA-SUB-6-1	Full-Time Employees subdomains (cost per additional domain)	\$ 1,048.22	Ireland
132-33		US Federal Department and State Agency 10001-19999		
132-32	BA-FSA-SUB-6-2	Full-Time Employees subdomains (cost per additional domain) (2 Year)	\$ 1,781.97	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-7-1	20000-29999 Full-Time Employees	\$ 14,354.39	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-7-2	20000-29999 Full-Time Employees (2 Year)	\$ 24,402.47	Ireland
132-33		US Federal Department and State Agency 20000-29999		
132-32	BA-FSA-SUB-7-1	Full-Time Employees subdomains (cost per additional domain)	\$ 1,143.95	Ireland
132-33		US Federal Department and State Agency 20000-29999		
132-32	BA-FSA-SUB-7-2	Full-Time Employees subdomains (cost per additional domain) (2 Year)	\$ 1,944.71	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-8-1	30000-39999 Full-Time Employees	\$ 15,555.78	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-8-2	30000-39999 Full-Time Employees (2 Year)	\$ 26,444.82	Ireland
132-33		US Federal Department and State Agency 30000-39999		
132-32	BA-FSA-SUB-8-1	Full-Time Employees subdomains (cost per additional domain)	\$ 1,239.68	Ireland
132-33		US Federal Department and State Agency 30000-39999		
132-32	BA-FSA-SUB-8-2	Full-Time Employees subdomains (cost per additional domain) (2 Year)	\$ 2,107.45	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-9-1	40000-49999 Full-Time Employees	\$ 17,948.97	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-9-2	40000-49999 Full-Time Employees (2 Year)	\$ 30,513.26	Ireland
132-33		US Federal Department and State Agency 40000-49999		
132-32	BA-FSA-SUB-9-1	Full-Time Employees subdomains (cost per additional domain)	\$ 1,431.13	Ireland
132-33		US Federal Department and State Agency 40000-49999		
132-32	BA-FSA-SUB-9-2	Full-Time Employees subdomains (cost per additional domain) (2 Year)	\$ 2,432.92	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-10-1	50000-59999 Full-Time Employees	\$ 19,140.79	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-10-2	50000-59999 Full-Time Employees (2 Year)	\$ 32,539.34	Ireland
132-33		US Federal Department and State Agency 50000-59999		
132-32	BA-FSA-SUB-10-1	Full-Time Employees subdomains (cost per additional domain)	\$ 1,526.86	Ireland
132-33		US Federal Department and State Agency 50000-59999		
132-32	BA-FSA-SUB-10-2	Full-Time Employees subdomains (cost per additional domain) (2 Year)	\$ 2,595.66	Ireland



SIN #	Manufacturer Part Number	Description	GSA Price with IFF	Production Point
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-11-1	60000-69999 Full-Time Employees	\$ 20,342.17	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-11-2	60000-69999 Full-Time Employees (2 Year)	\$ 34,581.69	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 60000-69999		
132-32	11-1	Full-Time Employees subdomains (cost per additional domain)	\$ 1,622.59	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 60000-69999		
132-32	11-2	Full-Time Employees subdomains (cost per additional domain) (2 Year)	\$ 2,758.40	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-12-1	70000-79999 Full-Time Employees	\$ 21,533.98	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-12-2	70000-79999 Full-Time Employees (2 Year)	\$ 36,607.77	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 70000-79999		
132-32	12-1	Full-Time Employees subdomains (cost per additional domain)	\$ 1,814.04	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 70000-79999		
132-32	12-2	Full-Time Employees subdomains (cost per additional domain) (2 Year)	\$ 3,083.87	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-13-1	80000-89999 Full-Time Employees	\$ 22,735.37	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-13-2	80000-89999 Full-Time Employees (2 Year)	\$ 38,650.13	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 80000-89999		
132-32	13-1	Full-Time Employees subdomains (cost per additional domain)	\$ 1,814.04	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 80000-89999		
132-32	13-2	Full-Time Employees subdomains (cost per additional domain) (2 Year)	\$ 3,083.87	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-14-1	90000-99999 Full-Time Employees	\$ 23,927.18	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-14-2	90000-99999 Full-Time Employees (2 Year)	\$ 40,676.21	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 90000-99999		
132-32	14-1	Full-Time Employees subdomains (cost per additional domain)	\$ 1,909.77	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 90000-99999		
132-32	14-2	Full-Time Employees subdomains (cost per additional domain) (2 Year)	\$ 3,246.61	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-15-1	100,000 - 249,999 Full-Time Employees	\$ 43,316.86	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-15-2	100,000 - 249,999 Full-Time Employees (2 Year)	\$ 73,638.66	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 100,000 -		
132-32	15-1	249,999 Full-Time Employees subdomains (cost per additional domain)	\$ 2,388.41	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 100,000 -		
132-32	15-2	249,999 Full-Time Employees subdomains (cost per additional domain) (2 Year)	\$ 4,060.30	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-16-1	250,000 - 499,999 Full-Time Employees	\$ 72,035.22	Ireland



SIN #	Manufacturer Part Number	Description	GSA Price with IFF	Production Point
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-16-2	250,000 - 499,999 Full-Time Employees (2 Year)	\$122,459.87	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 100000+ Full-		
132-32	16-1	Time Employees subdomains (cost per additional domain)	\$ 4,302.97	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 100000+ Full-		
132-32	16-2	Time Employees subdomains (cost per additional domain)	\$ 7,315.04	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-17-1	500,000+ Full-Time Employees	\$ 91,180.79	Ireland
132-33		US Federal Department and State Agency Main website		
132-32	BA-FSA-17-2	500,000+ Full-Time Employees (2 Year)	\$155,007.34	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 500,000+ Full-		
132-32	17-1	Time Employees subdomains (cost per additional domain)	\$ 6,217.52	Ireland
132-33	BA-FSA-SUB-	US Federal Department and State Agency 500,000+ Full-		
132-32	17-2	Time Employees subdomains (cost per additional domain)	\$ 10,569.79	Ireland
132-33	BA-US-SCC1-	State, City or County Main Website (excludes agencies)		
132-32	1	Population Under 10,000	\$ 952.49	Ireland
132-33	BA-US-SCC1-	State, City or County Main Website (excludes agencies)		
132-32	2	Population Under 10,000 (2 Year)	\$ 1,619.24	Ireland
132-33	BA-US-SCC2-	State, City or County Main Website (excludes agencies)		
132-32	1	Population Between 10,000 and 19,999	\$ 1,048.22	Ireland
132-33	BA-US-SCC2-	State, City or County Main Website (excludes agencies)		
132-32	2	Population Between 10,000 and 19,999 (2 Year)	\$ 1,781.97	Ireland
132-33	BA-US-SCC3-	State, City or County Main Website (excludes agencies)		
132-32	1	Population Between 20,000 and 29,999	\$ 1,143.95	Ireland
132-33	BA-US-SCC3-	State, City or County Main Website (excludes agencies)		
132-32	2	Population Between 20,000 and 29,999 (2 Year)	\$ 1,944.71	Ireland
132-33	BA-US-SCC4-	State, City or County Main Website (excludes agencies)		
132-32	1	Population Between 30,000 and 39,999	\$ 1,239.68	Ireland
132-33	BA-US-SCC4-	State, City or County Main Website (excludes agencies)		
132-32	2	Population Between 30,000 and 39,999 (2 Year)	\$ 2,107.45	Ireland
132-33	BA-US-SCC5-	State, City or County Main Website (excludes agencies)		
132-32	1	Population Between 40,000 and 49,999	\$ 1,335.40	Ireland
132-33	BA-US-SCC5-	State, City or County Main Website (excludes agencies)		
132-32	2	Population Between 40,000 and 49,999 (2 Year)	\$ 2,270.19	Ireland
132-33	BA-US-SCC6-	State, City or County Main Website (excludes agencies)		
132-32	1	Population Between 50,000 and 59,999	\$ 1,335.40	Ireland
132-33	BA-US-SCC6-	State, City or County Main Website (excludes agencies)		
132-32	2	Population Between 50,000 and 59,999 (2 Year)	\$ 2,432.92	Ireland
132-33	BA-US-SCC7-	State, City or County Main Website (excludes agencies)		
132-32	1	Population Between 60,000 and 69,999	\$ 1,526.86	Ireland
132-33	BA-US-SCC7-	State, City or County Main Website (excludes agencies)		
132-32	2	Population Between 60,000 and 69,999 (2 Year)	\$ 2,595.66	Ireland
132-33	BA-US-SCC8-	State, City or County Main Website (excludes agencies)		
132-32	1	Population Between 70,000 and 79,999	\$ 1,622.59	Ireland
132-33	BA-US-SCC8-	State, City or County Main Website (excludes agencies)		
132-32	2	Population Between 70,000 and 79,999 (2 Year)	\$ 2,758.40	Ireland
132-33	BA-US-SCC9-	State, City or County Main Website (excludes agencies)		
132-32	1	Population Between 80,000 and 89,999	\$ 1,718.32	Ireland



SIN #	Manufacturer Part Number	Description	GSA Price with IFF	Production Point
132-33	BA-US-SCC9-	State, City or County Main Website (excludes agencies)		
132-32	2	Population Between 80,000 and 89,999 (2 Year)	\$ 2,921.14	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC10-1	Population Between 90,000 and 99,000	\$ 1,909.77	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC10-2	Population Between 90,000 and 99,000 (2 Year)	\$ 3,246.61	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC11-1	Population Between 100,000 and 149,999	\$ 2,867.05	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC11-2	Population Between 100,000 and 149,999 (2 Year)	\$ 4,873.98	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC12-1	Population Between 150,000 and 199,999	\$ 6,501.36	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC12-2	Population Between 150,000 and 199,999 (2 Year)	\$ 6,501.36	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC13-1	Population Between 200,000 and 249,999	\$ 4,781.61	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC13-2	Population Between 200,000 and 249,999 (2 Year)	\$ 8,128.73	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC14-1	Population Between 250,000 and 299,999	\$ 5,738.89	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC14-2	Population Between 250,000 and 299,999 (2 Year)	\$ 9,756.11	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC15-1	Population Between 300,000 and 349,999	\$ 6,696.16	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC15-2	Population Between 300,000 and 349,999 (2 Year)	\$ 11,383.48	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC16-1	Population Between 350,000 and 399,999	\$ 7,653.44	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC16-2	Population Between 350,000 and 399,999 (2 Year)	\$ 13,010.85	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC17-1	Population Between 400,000 and 449,999	\$ 8,610.72	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC17-2	Population Between 400,000 and 449,999 (2 Year)	\$ 14,638.23	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC18-1	Population Between 450,000 and 499,999	\$ 9,568.00	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC18-2	Population Between 450,000 and 499,999 (2 Year)	\$ 16,265.60	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC19-1	Population Between 500,000 and 599,999	\$ 10,525.28	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC19-2	Population Between 500,000 and 599,999 (2 Year)	\$ 17,892.97	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC20-1	Population Between 600,000 and 699,999	\$ 12,439.84	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC20-2	Population Between 600,000 and 699,999 (2 Year)	\$ 21,147.72	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC21-1	Population Between 700,000 and 799,999	\$ 14,354.39	Ireland



SIN #	Manufacturer Part Number	Description	GSA Price with IFF	Production Point
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC21-2	Population Between 700,000 and 799,999 (2 Year)	\$ 24,402.47	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC22-1	Population Between 800,000 and 899,999	\$ 16,268.95	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC22-2	Population Between 800,000 and 899,999 (2 Year)	\$ 27,657.22	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC23-1	Population Between 900,000 and 999,999	\$ 18,183.51	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC23-2	Population Between 900,000 and 999,999 (2 Year)	\$ 30,911.96	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC24-1	Population Between 1 million and 1.99 million	\$ 20,098.07	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC24-2	Population Between 1 million and 1.99 million (2 Year)	\$ 34,166.71	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC25-1	Population Between 2 million and 2.99 million	\$ 24,884.46	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC25-2	Population Between 2 million and 2.99 million (2 Year)	\$ 42,303.58	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC26-1	Population Between 3 million and 3.99 million	\$ 29,670.85	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC26-2	Population Between 3 million and 3.99 million (2 Year)	\$ 50,440.45	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC27-1	Population Between 4 million and 4.99 million	\$ 34,457.24	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC27-2	Population Between 4 million and 4.99 million (2 Year)	\$ 58,577.32	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC28-1	Population Between 5 million and 5.99 million	\$ 39,243.64	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC28-2	Population Between 5 million and 5.99 million (2 Year)	\$ 66,714.18	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC29-1	Population Between 6 million and 6.99 million	\$ 44,030.03	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC29-2	Population Between 6 million and 6.99 million (2 Year)	\$ 74,851.05	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC30-1	Population Between 7 million and 7.99 million	\$ 48,816.42	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC30-2	Population Between 7 million and 7.99 million (2 Year)	\$ 82,987.92	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC31-1	Population Between 8 million and 8.99 million	\$ 53,602.82	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC31-2	Population Between 8 million and 8.99 million (2 Year)	\$ 91,124.79	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC32-1	Population Between 9 million and 9.99 million	\$ 58,389.21	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC32-2	Population Between 9 million and 9.99 million (2 Year)	\$ 99,261.66	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC33-1	Population Between 10 million and 10.99 million	\$ 63,175.60	Ireland



SIN #	Manufacturer Part Number	Description	GSA Price with IFF	Production Point
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC33-2	Population Between 10 million and 10.99 million (2 Year)	\$107,398.53	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC34-1	Population Between 11 million and 11.99 million	\$ 67,962.00	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC34-2	Population Between 11 million and 11.99 million (2 Year)	\$ 67,962.00	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC35-1	Population Between 12 million and 14.99 million	\$ 72,748.39	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC35-2	Population Between 12 million and 14.99 million (2 Year)	\$123,672.26	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC36-1	Population Between 15 million and 19.99 million	\$ 77,534.78	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC36-2	Population Between 15 million and 19.99 million (2 Year)	\$131,809.13	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC37-1	Population Between 20 million and 29.99 million	\$ 82,321.18	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC37-2	Population Between 20 million and 29.99 million (2 Year)	\$139,946.00	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC38-1	Population Over 30 million	\$ 91,893.96	Ireland
132-33	BA-US-	State, City or County Main Website (excludes agencies)		
132-32	SCC38-2	Population Over 30 million (2 Year)	\$156,219.74	Ireland



GENERAL LABOR CATEGORY DESCRIPTIONS & QUALIFICATIONS

Management series

Description: Management covers program and project management functions. The Program Manager is the most senior of the series and has responsibility for more than one project or has responsibility for a very large project. The Technical Project Manager provides normal project management functions including technical leadership, quality assurance, and decision-oriented recommendations. The Administrative Project Manager covers contracts and situations that require no technical leadership and provides status and progress reporting while providing an administrative connection between onsite contractor staff and a contractor's home office. This mapping defines the educational requirements for the management series in each functional area.

Qualifications:

1. In the project management categories, the educational requirement is identical to the non-support series in the functional area that are designated as primary labor categories.
2. The Project Control Analyst experience must be relevant to project control. The experience must be similar or identical to the following: project schedule, project plan, critical path and dependency analysis, resource allocation, baseline management, status monitoring, and related project management activities.
3. For the Program Manager and Technical Project Manager categories, Project Management Professional (PMP) or equivalent project or program management certification is required.

Program Manager (required degree + 15 relevant years)
Technical Project Manager (required degree + 10 relevant years)
Administrative Project Manager (required degree + 10 relevant years)
Task Leader (required degree + 5 relevant years)
Project Control Analyst (required degree + 2 relevant years)

Scientist/Engineer/Systems Analyst series

Description: This series covers engineers, professional licensed engineers, scientists, and other systems analysts. The series is intended to provide services in support of systems engineering projects rather than business oriented IT systems support. There are support systems that are administrative in nature that have an active interface to Shared Services environments that may require some of these skills to maintain and engineer the interface. The series is also intended to provide engineering service in support of acquisition activities for operational locations including facility maintenance, modification, and remediation as well as various levels of equipment repair. Research & Development support service resources may be specified from this labor category series.

Qualifications: Engineering, math, and science degrees are required.

When supporting tasks that are Engineering, Technical, System, or Training projects, for the Senior and Senior with Special Certification Levels, any combination of degree, certification and relevant experience will be considered if the relevant experience requirement is satisfied.

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Special Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)



Computer Scientist/Systems Analyst series

Description: This series provides computer engineering and computer systems analysis to support engineering services, computer science, software engineering, Computer/Information Systems Development and Computer Systems Support projects. The major difference within the competencies is typically the real time and safety critical experiences required to support engineering services projects. Analytical experienced professionals may be used to support the administrative systems required for Computer/Information Systems Development and Computer Systems Support projects. These competencies are related within federal agencies and do overlap. For clarity, a computer scientist working on Engineering Services projects primarily focus on physical multiple sensor and communications systems, real time and mission critical systems while the software engineer working in support of Computer Systems Support would focus on database, shared services, systems integration or related workflow for administrative system.

Qualifications: Engineering, math, and science degrees are required.

When supporting tasks that are Information Technology Systems Architecture, Enterprise Architecture, or Network Analysis/Design/Test, for the Senior and Senior with Special Certification Levels, any combination of degree, certification and relevant experience will be considered if the relevant experience requirement is satisfied.

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Special Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

Information Technology Analyst series

Description: This series provides information technology services in facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions.

Qualifications: Information systems, business systems, management information systems, IT Management, other IT degrees are required. Engineering, math, and science degrees are acceptable substitute degrees.

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Special Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

System Security/Information Assurance Analyst series

Description: The security series provides systems security engineering for Engineering Services and IT systems security in compliance with the NIST standards. This labor category covers all security related specialty



engineering functions for engineering services and all information assurance and cyber security functions in support computer systems development and computer systems support projects.

Qualifications: Educational requirement is identical to the non-support series in the functional area. When supporting tasks that are within the scope of Engineering Services projects, the degree and experience requirement is identical to the Scientist/Engineer/Analyst or the Computer Scientist/Systems Analyst. When supporting tasks that are within the scope of Computer/Information Systems Development and Computer Systems Support projects, the degree and experience requirement is identical to the Computer Scientist/Systems Analyst.

In the System Security/Information Assurance Analyst labor categories for the Senior and Senior with Special Certification Levels, any combination of degree, certification and relevant experience will be considered if the relevant experience requirement is satisfied. This labor category must comply with the DoD 8570 for Defense Department projects.

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Special Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

Technical Writer

Description: This series provides support to read and analyze highly technical materials and to create documents and presentations of that information. This may be specifications, drawings, user manuals, presentations, reports, or training documents. The series is intended to support Engineering Services and IT systems related projects.

Qualifications: The educational requirement is identical to the non-support series in the functional area. When supporting tasks that fall within the scope of Engineering Services, the degree and experience requirement is identical to the Scientist/Engineer/Analyst or the Computer Scientist/Systems Analyst. When supporting tasks that fall within the scope of Computer/Information Systems Development, the degree and experience requirement is identical to the Computer Scientist/Systems Analyst.

In the Technical Writer categories for the Senior and Senior with Special Certification Levels, any combination of degree, certification and relevant experience will be considered if the relevant experience requirement is satisfied.

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Special Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

Writer/Editor

Description: This series is to provide non-technical writing support. The writer may prepare documents as part of Business operations projects, or as part of Documentation & Training projects. The editor is focused on the same areas as the writer and can be applied in each area. This category includes the creation of content for web pages.

Qualifications: Education, English, journalism, history, political science or equivalent degrees are required.



In the Writer/Editor categories for the Senior and Senior with Special Certification Levels, any combination of degree, certification and relevant experience will be considered if the relevant experience requirement is satisfied.

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Special Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

Acquisition/Procurement/Contract/Analyst series

Description: This series provides expertise ranging from senior level certified acquisition experts advising the implementation and management of major acquisitions, to more administrative processing of routine contractual actions. This series is unique in that it supports Business Administration & Management projects, but requires insight and knowledge of all other functional areas.

Qualifications: A 4-year course of study leading to a bachelor's degree with a major in any field that included or was supplemented by; at least 24 semester hours in any combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management is required.

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Special Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

Business/Financial/Management/Analyst series

Description: The business/financial/management/analyst series is focused on the coordination, accounting, planning and administration functions. The management analyst provides business management functions such as budgeting, financial analysis and planning and control of funding and allocation of funding. These functions include business process analysis to describe and create defined business and operations controls and processes.

Qualifications: A 4-year course of study leading to a bachelor's degree with a major in any field that included or was supplemented by; at least 24 semester hours in any combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management is required.

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Special Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

Training/Training Material Specialist series

Description: The training and documentation series are labor categories that support business administration & management; research & development; engineering services; computer/information systems development; computer systems support; documentation & training and maintenance & support related projects. These are



specialist in creating and delivering training documentation. These are specialist in education, in teaching, and in creating structured lesson plans and formal training programs. These are not the technical experts who generate the more technical portion of the documents.

Qualifications: Training Material Specialist labor categories, education, English, journalism, history, or political science degrees are required.

In the Trainer/Training Material Specialist labor categories for the Senior and Senior with Special Certification Levels, any combination of degree, certification and relevant experience will be considered if the relevant experience requirement is satisfied.

Senior Ph.D. (required degree + 10 relevant years)
Senior II (required degree + 15 relevant years)
Senior Special Certification (required degree + certification + 10 relevant years)
Senior (required degree + 8 relevant years)
Intermediate II (required degree + 5 relevant years)
Intermediate I (required degree + 3 relevant years)
Associate (required degree + 1 relevant year)

Technical Support series

Description: Technical support varies widely. It includes everything from modification of facilities, to testing sites, remediation of sites, and similar technician activity. In support of Business Administration & Management projects, technical support includes graphical artist specialists. In support of Computer/Information Systems Development, technical support includes graphical design and architectures. For engineering services projects, technical support means technicians to support the engineering efforts. These may be test technicians, installation technicians, support technicians, independent verification and validation technicians, etc. In support of Computer/Information Systems Development, technical support is help desk, computer installation, copier support, telephone support, etc. In equipment maintenance environments, the technical support is an equipment repair technician and includes depot through field repairs.

Qualifications:

Level IV (HS + 10 relevant years)
Level III (HS + 6 relevant years)
Level II (HS + 3 relevant years)
Level I (HS + 0 relevant year)

Administrative Support series

Description: This series is office oriented, clerical, coordinating, in an administrative role. Typical functions include: telephone answering, desk staffing, copying, data entry, regular cyclical report generation, distribution, pre-defined task execution. These administrative support services may be used to support engineering and IT projects.

Qualifications:

Level IV (HS + 10 relevant years)
Level III (HS + 6 relevant years)
Level II (HS + 3 relevant years)
Level I (HS + 0 relevant year)

Subject Matter Expert (SME)

The SME is a senior expert with a special certification, expertise, or a senior expert with a Ph.D. The expert is uniquely qualified and the need for the expertise as well as the supporting cost data is part of documenting the rationale for this category.



Notes:

1. Non-support series: Labor categories other than Technical Support & Administrative Support
2. A college degree must be from a U.S. accredited institution.
3. HS = high school diploma or GED

Allowable Substitutions:

1. A Master's degree in an appropriate discipline will be considered equivalent to two (2) years of relevant experience. A doctoral or Ph.D. degree in an appropriate discipline will be considered equivalent to four (4) years of relevant experience.
2. Eight (8) years of relevant experience over and above the minimum experience requirements for the position will be considered equivalent to a Bachelor's degree.
3. Four (4) years of relevant experience over and above the minimum experience requirements for the position will be considered equivalent to an Associate's degree.
4. Six (6) years of relevant experience over and above the minimum experience requirements for the position will be considered equivalent to a Bachelor's degree, when combined with a certification equivalent to Project Management Professional(PMP), Information Technology Infrastructure Library (ITIL) Expert, Information Technology Infrastructure Library (ITIL) Master, Certified Information Systems Security professional (CISSP) or equivalent, Cisco Certified Architect (CCA), Cisco Certified Internetwork Expert (CCIE), Cisco Certified Network Professional (CCNP), Microsoft Certified Architect(MCA), Microsoft Certified Master(MCM), Microsoft Certified IT Professional (MCITP), Microsoft Certified Professional Developer (MCPD), MCSA, Security+, A+, or Certified Professional Contract Manager (CPCM).
5. Three (3) years of relevant experience over and above the minimum experience requirements for the position will be considered equivalent to an Associate's degree, when combined with a certification equivalent to Project Management Professional (PMP), Information Technology Infrastructure Library (ITIL) Expert, Information Technology Infrastructure Library (ITIL) Master, Certified Information Systems Security professional (CISSP) or equivalent, Cisco Certified Architect (CCA), Cisco Certified Internetwork Expert (CCIE), Cisco Certified Network Professional (CCNP), Microsoft Certified Architect(MCA), Microsoft Certified Master(MCM), Microsoft Certified IT Professional (MCITP), Microsoft Certified Professional Developer (MCPD), MCSA, Security+, A+ or Certified Professional Contract Manager (CPCM).
6. Five (5) years for non IT Analyst Series, and four (4) years for the IT Analyst Series, of relevant experience over and above the minimum experience requirements for the position will be considered equivalent to a Bachelor's degree, when combined with a relevant certification equivalent to Project Management Professional(PMP), Information Technology Infrastructure Library (ITIL) Expert, Information Technology Infrastructure Library (ITIL) Master, Certified Information Systems Security professional (CISSP) or equivalent, Cisco Certified Architect (CCA), Cisco Certified Internetwork Expert (CCIE), Cisco Certified Network Professional (CCNP), Microsoft Certified Architect(MCA), Microsoft Certified Master(MCM), Microsoft Certified IT Professional (MCITP), Microsoft Certified Professional Developer (MCPD), MCSA, Certified Professional Contract Manager (CPCM), Security+, A+ or Certified Professional Logistician (CPL).
7. Two (2) years for non IT Analyst Series, and one (1) year for the IT Analyst Series, of relevant experience over and above the minimum experience requirements for the position will be considered equivalent to an Associate's degree, when combined with a relevant certification equivalent to Project Management Professional(PMP), Information Technology Infrastructure Library (ITIL) Expert, Information Technology Infrastructure Library (ITIL) Master, Certified Information Systems Security professional (CISSP) or equivalent, Cisco Certified Architect (CCA), Cisco Certified Internetwork Expert (CCIE), Cisco Certified Network Professional (CCNP), Microsoft Certified Architect(MCA), Microsoft Certified Master(MCM), Microsoft Certified IT Professional (MCITP), Microsoft Certified Professional Developer (MCPD), MCSA, SharePoint Certifications, Certified Professional Contract Manager (CPCM), Security+ CE, Network+, A+, or Certified Professional Logistician (CPL).



8. In the support labor categories, an appropriate Bachelors' degree will be considered equivalent to two (2) years of general experience. In the support labor categories, an appropriate Associate's degree will be considered equivalent to one (1) year of general experience.

9. An accredited bachelor's or Master's degree not listed or not considered equivalent will be counted as one (1) year of relevant experience; an accredited Ph.D. degree not listed or not considered equivalent will be counted as (2) two years of relevant experience.

10. Relevant experience is experience directly reflecting the work, task or project being evaluated. The nature of the activities, analyses and work products must be very similar or identical to those of the intended project.

11. General experience is any experience.

12. There is no education substitution for Ph.D. categories.

13. Certification is official recognition of professional level expertise. Certification is official recognition by a trade association, industry organization, an industry or trade governance organization, an educational institution, a government agency or department, or a large corporation with a market dominant product. Certification denotes an advanced level of specific expertise commensurate with advanced educational degrees. Certification may result from work experience, education, training or a combination of these.

14. Relevant training is training that directly adds knowledge and skills that support the activities, analyses and work products of the intended project.

15. Unless otherwise specified, the term "degree" is defined as bachelor's degree.



SERVICES PRICING

ONSITE LABOR RATES

Labor Category	CY2
	Onsite
Program Manager	\$139.90
Technical Project Manager	\$132.89
Administrative Project Manager	\$106.26
Task Leader	\$98.05
Project Control Analyst	\$74.19
Assoc Scientist/Engineer/Systems Analyst	\$65.36
Int I Scientist/Engineer/Systems Analyst	\$76.07
Int II Scientist/Engineer/Systems Analyst	\$88.33
Senior I Scientist/Engineer/Systems Analyst	\$102.40
Senior Cert Scientist/Engineer/Systems Analyst	\$115.52
Senior II Scientist/Engineer/Systems Analyst	\$128.47
Senior PhD Scientist/Engineer/Systems Analyst	\$142.52
Assoc Computer Scientist/Systems Analyst	\$63.42
Int I Computer Scientist/Systems Analyst	\$74.71
Int II Computer Scientist/Systems Analyst	\$86.82
Senior I Computer Scientist/Systems Analyst	\$99.65
Senior Cert Computer Scientist/Systems Analyst	\$113.88
Senior II Computer Scientist/Systems Analyst	\$125.88
Senior PhD Computer Scientist/Systems Analyst	\$139.56
Assoc IT Analyst	\$60.11
Int I IT Analyst	\$71.06
Int II IT Analyst	\$82.54
Senior I IT Analyst	\$95.72
Senior Cert IT Analyst	\$109.06
Senior II IT Analyst	\$120.29
Senior PhD IT Analyst	\$144.61
Assoc System Security/Information Assurance Analyst	\$66.51
Int I System Security/Information Assurance Analyst	\$76.54
Int II System Security/Information Assurance Analyst	\$89.78
Senior I System Security/Information Assurance Analyst	\$103.01
Senior Cert System Security/Information Assurance Analyst	\$116.43
Senior II System Security/Information Assurance Analyst	\$127.83
Senior PhD System Security/Information Assurance Analyst	\$145.26
Assoc Technical Writer	\$49.75
Int I Technical Writer	\$58.00
Int II Technical Writer	\$67.63
Senior I Technical Writer	\$78.18
Senior Cert Technical Writer	\$88.33



Labor Category	CY2
	Onsite
Senior II Technical Writer	\$97.80
Senior PhD Technical Writer	\$113.55
Assoc Writer/Editor	\$46.36
Int I Writer/Editor	\$54.96
Int II Writer/Editor	\$64.01
Senior I Writer/Editor	\$74.64
Senior Cert Writer/Editor	\$84.05
Senior II Writer/Editor	\$93.14
Senior PhD Writer/Editor	\$107.78
Assoc Acquisition/Procurement/Contract/Analyst	\$53.06
Int I Acquisition/Procurement/Contract/Analyst	\$63.22
Int II Acquisition/Procurement/Contract/Analyst	\$73.29
Senior I Acquisition/Procurement/Contract/Analyst	\$86.10
Senior Cert Acquisition/Procurement/Contract/Analyst	\$98.46
Senior II Acquisition/Procurement/Contract/Analyst	\$110.64
Senior PhD Acquisition/Procurement/Contract/Analyst	\$125.22
Assoc Business/Financial/Management/Analyst	\$57.17
Int I Business/Financial/Management/Analyst	\$66.11
Int II Business/Financial/Management/Analyst	\$77.17
Senior I Business/Financial/Management/Analyst	\$89.91
Senior Cert Business/Financial/Management/Analyst	\$101.53
Senior II Business/Financial/Management/Analyst	\$113.97
Senior PhD Business/Financial/Management/Analyst	\$129.06
Assoc Trainer/Training Material Specialist	\$52.03
Int I Trainer/Training Material Specialist	\$60.87
Int II Trainer/Training Material Specialist	\$70.52
Senior I Trainer/Training Material Specialist	\$81.48
Senior Cert Trainer/Training Material Specialist	\$92.41
Senior II Trainer/Training Material Specialist	\$103.62
Senior PhD Trainer/Training Material Specialist	\$119.75
Technical Support I	\$43.24
Technical Support II	\$51.83
Technical Support III	\$62.54
Technical Support VI	\$74.32
Administrative Support I	\$34.09
Administrative Support II	\$40.72
Administrative Support III	\$48.61
Administrative Support IV	\$57.60



OFFSITE LABOR RATES

Labor Category	CY2
	Offsite
Program Manager	\$148.01
Technical Project Manager	\$140.60
Administrative Project Manager	\$112.43
Task Leader	\$103.74
Project Control Analyst	\$78.49
Assoc Scientist/Engineer/Systems Analyst	\$69.16
Int I Scientist/Engineer/Systems Analyst	\$80.48
Int II Scientist/Engineer/Systems Analyst	\$93.46
Senior I Scientist/Engineer/Systems Analyst	\$108.34
Senior Cert Scientist/Engineer/Systems Analyst	\$122.21
Senior II Scientist/Engineer/Systems Analyst	\$135.92
Senior PhD Scientist/Engineer/Systems Analyst	\$150.78
Assoc Computer Scientist/Systems Analyst	\$67.10
Int I Computer Scientist/Systems Analyst	\$79.04
Int II Computer Scientist/Systems Analyst	\$91.86
Senior I Computer Scientist/Systems Analyst	\$105.43
Senior Cert Computer Scientist/Systems Analyst	\$120.48
Senior II Computer Scientist/Systems Analyst	\$133.18
Senior PhD Computer Scientist/Systems Analyst	\$147.66
Assoc IT Analyst	\$63.59
Int I IT Analyst	\$75.18
Int II IT Analyst	\$87.34
Senior I IT Analyst	\$101.28
Senior Cert IT Analyst	\$115.39
Senior II IT Analyst	\$127.27
Senior PhD IT Analyst	\$153.00
Assoc System Security/Information Assurance Analyst	\$70.37
Int I System Security/Information Assurance Analyst	\$80.98
Int II System Security/Information Assurance Analyst	\$94.98
Senior I System Security/Information Assurance Analyst	\$109.00
Senior Cert System Security/Information Assurance Analyst	\$123.20
Senior II System Security/Information Assurance Analyst	\$135.25
Senior PhD System Security/Information Assurance Analyst	\$153.69
Assoc Technical Writer	\$52.64
Int I Technical Writer	\$61.36
Int II Technical Writer	\$71.55
Senior I Technical Writer	\$82.71
Senior Cert Technical Writer	\$93.46
Senior II Technical Writer	\$103.47



Labor Category	CY2
	Offsite
Senior PhD Technical Writer	\$120.14
Assoc Writer/Editor	\$49.05
Int I Writer/Editor	\$58.15
Int II Writer/Editor	\$67.72
Senior I Writer/Editor	\$78.97
Senior Cert Writer/Editor	\$88.92
Senior II Writer/Editor	\$98.55
Senior PhD Writer/Editor	\$114.03
Assoc Acquisition/Procurement/Contract/Analyst	\$56.15
Int I Acquisition/Procurement/Contract/Analyst	\$66.89
Int II Acquisition/Procurement/Contract/Analyst	\$77.55
Senior I Acquisition/Procurement/Contract/Analyst	\$91.09
Senior Cert Acquisition/Procurement/Contract/Analyst	\$104.17
Senior II Acquisition/Procurement/Contract/Analyst	\$117.07
Senior PhD Acquisition/Procurement/Contract/Analyst	\$132.48
Assoc Business/Financial/Management/Analyst	\$60.49
Int I Business/Financial/Management/Analyst	\$69.95
Int II Business/Financial/Management/Analyst	\$81.66
Senior I Business/Financial/Management/Analyst	\$95.12
Senior Cert Business/Financial/Management/Analyst	\$107.42
Senior II Business/Financial/Management/Analyst	\$120.58
Senior PhD Business/Financial/Management/Analyst	\$136.55
Assoc Trainer/Training Material Specialist	\$55.05
Int I Trainer/Training Material Specialist	\$64.41
Int II Trainer/Training Material Specialist	\$74.61
Senior I Trainer/Training Material Specialist	\$86.20
Senior Cert Trainer/Training Material Specialist	\$97.77
Senior II Trainer/Training Material Specialist	\$109.63
Senior PhD Trainer/Training Material Specialist	\$126.70
Technical Support I	\$45.74
Technical Support II	\$54.84
Technical Support III	\$66.17
Technical Support VI	\$78.63
Administrative Support I	\$36.07
Administrative Support II	\$43.08
Administrative Support III	\$51.43
Administrative Support IV	\$60.95



USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

eTRANSERVICES Corp. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Chris Beckford, President, 571-405-5560, Fax: 888-503-3608**, email: contracts@etranservices.com.



**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and **eTRANSERVICES Corp.** enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) **GS35F421BA**.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity

Date

Contractor

Date



BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

- (2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

- (3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;



(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.



BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.